

ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 18, 2025

Approved 3-4-25

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Swarat, Valdez, Wood
Absent: Milligan

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

Urgent Business:

- Phenicia McClough from Human Resources joined the meeting.
- The Executive Committee went into Executive Session.

II. APPROVAL OF MINUTES

- 2.1 EC Minutes 2-4-25 (draft) - *forthcoming*
- 2.2 EC Minutes 2-11-25 (draft) - *forthcoming*

III. CHAIR'S REPORT

- I have a meeting with the President tomorrow.
- The dates for the Provost candidates to campus are April 7th, 10th, 14th, & 15th and 17th.
- (Kleinjans) Jeffery Jolley from CBE had to step down from Vice President of Student Affairs search committee and will need to be replaced.

IV. STAFF REPORT

- No report.

V. COMMITTEE LIAISON REPORTS

- 5.1 Internships & Service Learning Committee [Mallicoat], W, 2-12-25, 9:00 - 10:00 AM, Zoom
 - No report submitted.
- 5.2 University Advancement Committee [Valdez], W, 2-12-25, 9:00 - 10:00 AM, CP-810
 - No report submitted.

VI. UNFINISHED BUSINESS

- 6.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel
- 6.2 Revisions of UPS 210.500 - Procedures: Search Committees for Administrative Personnel
 - 1. Revisions of UPS 210.500 - Procedures Search Committees for Administrative Personnel - clean copy
- 6.3 VP Search Committee

VII. NEW BUSINESS

7.1 Resolution on Lecturer Electors

- Exec discussed the resolution; it will be added to a revised AS agenda for Thursday's meeting as a consent calendar item.

Additional new business:

- New Course Proposals
 - Exec discussed and this will be added to a revised AS agenda for Thursday's meeting as a consent calendar item.
- UPS 320.102 International Education Policy
 - Exec discussed and this will be added to a revised AS agenda for Thursday's meeting as a consent calendar item.

7.2 General Committee Senate Nominees

- Exec begin working on filling the General Committees vacancies. An email will be sent out to faculty asking them to serve as the Senate nominee. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the March 20th Academic Senate meeting.

7.3 Statements of Opinions

7.4 Revisions to UPS 400.020 - Undergraduate Project and Thesis

- Exec reviewed this document, and it will be added to the next AS agenda as a Consent Calendar item.

7.5 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses

- Exec reviewed this document, and it will be added to the next AS agenda as a Consent Calendar item.

7.6 Recission of UPS 450.100 - Policy on Extended Education

- Exec reviewed this document, and it will be added to the next AS agenda as a Consent Calendar item.

7.7 New UPS 210.006 - Search Committees for Administrative Personnel - (Discussion item)

- Exec began discussing this document.
 - (Mallicoat) Lines 30-32: delete the sentence.
 - (Kleinjans) Lines 36-37: delete the wording "HRDI shall return any conflicts within five (5) working days".
 - (Swarat) Line 40: change "shall" to "should".
 - (Swarat) Lines 71-73: delete wording "the Dean of Extension and International Programs /Associate Vice President of International Programs and Global Engagement (EIP/IPGE)".
 - (Swarat) Lines 169-171: delete both sentences.
 - (Jarvis) This will come back after I meet with the President.

7.8 UPS 411.601 - Policy on Academic Internships - (Discussion item)

- Stacy gave an overview of the issue the committee has with Section II, #8: "*The field component of an internship assignment shall total not less than 40 hours per student semester unit of credit*".
 - (Mallicoat) The issue is departments do internships very differently. There are some that have large class components others that don't. The reading of this was it made that very difficult, and it was very unequal even within the same department around internships. The conversation has taken the entire fall semester.
 - (Jarvis) If the changes to the Bylaws pass, this committee won't exist, because we are going to fold it. Experiential Learning, which will include Extended Education and a whole bunch of things, which is one of the areas the Committee on Committees thought we could use some consolidation. We have three committees doing the same thing and none of the three seem to be that busy. If we combine it, we have a new committee, perhaps the new committee next year may be more willing to open this and look at it.

- 7.9 Strategic Plan UPS Pain Point Survey - (Discussion item)
- 7.10 CSU Generative AI Committee Report - (Discussion item)
- 7.11 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)
- 7.12 Peer Review Panel - Range Elevation Appeal Process - (Discussion item)
- 7.13 Process for electing ASCSU Lecturer Electorate - (Discussion item)
- 7.14 UPS 420.105 - Right of Non-Compliance, Risk Activities - (Discussion item)
- 7.15 Voting List Part-time Constituency - (Discussion item)
- 7.16 UPS 411.200 - GE Guidelines and Procedures: New and Existing Courses - (Discussion item)
- 7.17 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

VIII. MEMBER ITEMS

IX. ADJOURNMENT

- M/S/P (Kanel/Valdez) Meeting adjourned at 12:50 pm.